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 **Fergus Falls Just For Kix**

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**PARENT PACKET**

**2019-2020**

***Just For Kix Welcome packet***

**\*Director Brittney Barnes – Head Instructor Sue Rinke\***

***Contact Information: Phone: (218)770-7660 – call only***

 ***Email:*** ***fergusfalls\_mn@justforkix.com***

 ***Facebook messenger: Just For Kix – Fergus Falls***

**Office Hours:** I am a stay-at-home during the day that does not stay home.  My son has a medical condition so we have many appointments both in house and in town.  I do my best to respond to emails as soon as I receive them but during the season, I do not check email much on nights of class.  Please allow me 24 hours to respond just in case.  Feel free to call, email or Facebook message me anytime! Please do not message me personally (to my Brittney Barnes account) on Facebook. If you call and I do not answer, please leave me a voicemail so I know to return the call.  I will respond as quickly as possible.

**Registration:** All registrations will be completed online or via phone by calling the home office (218-829-7107). Registration for regular season classes is always open as long as there is room in the class.

**Facility:** Please use the parking lot and South entrance to the Lincoln Center building (125 W Lincoln Ave).

~The common area in the lower level is for your use during your dancer’s class time. Dance families are not allowed upstairs for any reason. Please be respectful of the facility and others around you. All children must be supervised while in this area. Please remain quiet! Absolutely no running is allowed.

~Bathrooms are located on the far end of lower level under the stairway. The bathroom code is 1234 if the door is locked.

~Please be respectful. Do not leave trash or items behind.

~Lost and found items will be placed on coat rack outside of the practice space.

**Dance attire:** Dancers may wear anything stretchy to class as long as it is form-fitting and covers chest to butt. No bellies please. Examples: shorts, leggings, leo and tights, tutu, t-shirt, tank top, etc. All hair must be pulled back. Dancers 2nd grade and older will sit and watch for the duration of the class if their hair is not pulled back.

**Attending class:** All dancers should arrive to class in just enough time to prep themselves by the start of class. Bathroom. Hair pulled back. Proper foot attire on.

~Please do not have your dancer arrive any earlier than needed as we have other classes going on. All dancers MUST be supervised at all times. Instructors will not see them unless it is during the class time.

~Dancers 2nd grade and older need to bring a water bottle into class every week – there is no water fountain for dancers to use.

~Dancers 3yrs – 1st grade, please do not bring a water bottle into class. If you wish, you can bring one for right after class but please keep water bottle outside of practice space.

~There is no food allowed in practice space.

**No Distractions:** Class time with your dancer is limited so we want to make the most of it.

~You may use the windows and doors to watch the class. If it becomes a distraction, I will ask you to move.

~Please do not stand right in front of door or window – especially for classes 1st grade and younger.

~Absolutely no banging or tapping on any glass areas during class

~Quite often I will invite family members in the last 5 minutes of class to see what the dancers have been working on! It may be a routine, skills, a drill, etc.

**Uniforms:** All uniforms must be ordered by October 1st.

~If possible, order your dancer’s shoes right away and then order the uniform after if need be. I have try-on shoes and will size your dancer for the uniform! Please remind me to do so if needed.

~All uniforms will be sent to me; Sue and I will then distribute them at class.

~If you need to exchange for a different size, there are instructions to do so on the back of the blue packing slip that comes in the package. Do no throw this piece of paper away.

~Any uniform pieces that have been worn may not be returned or exchanges. Make sure to try on uniform pieces right away INSIDE when you get home.

**Schedule:** See attached – year-at-a-glance

~We do not follow any school schedule. Please keep an eye on our year-at-a-glance that is attached.. This may change throughout the season as well as adding performances.

~All weather-related announcements will be sent out via Remind101 and on Facebook FIRST. I will then send a mass email to those it applies to when I am at my computer.

~I take each decision I make with the weather very seriously and weigh every aspect. Please keep an eye on Facebook and Remind101. I will communicate with you the very minutes I make the decision. I always suggest that you use your own digression traveling to and from class as well.

**PLEASE LIKE OUR FACEBOOK PAGE: Just For Kix – Fergus Falls**

**SIGN UP FOR REMIND101 – find codes on sign outside of the practice space**

**CHECK EMAILS WEEKLY**

*If you have any questions or concerns, please contact me by means of communication above ANYTIME!!*

*I also have a note board outside the practice space with pieces of paper. Feel free to leave me a note with your name. You can slip this in the black drop box anytime and I will contact you!*